



Recruitment for the positions of Scientist, Advertisement No.01/2024 Dated 28-11-2024

STEPS FOR ONLINE APPLICATION

01

Registration & Login

02

Primary Details

03

Select Post Code

04

Educational and Employment Details

05

Upload Certificate Details

06

Fee Payment (if applicable)

07

Other Details

08

Final Submission - Print/View

Dashboard

Register

Login



CSIR – CENTRAL SALT & MARINE CHEMICALS RESEARCH INSTITUTE
 GJUBHAI BADHEKA MARG, BHAVNAGAR – 364 002 (GUJARAT)
www.csmcri.res.in



Advertisement for JSA & JSG

Advertisement No. CSMCRI/01-2024 / Dated 28.11.2024

Commencement of Online Application

28-11-2024 (09:00 AM)

(Thursday)

Last date of submission of Online Application

27-12-2024 (05:30 PM)

(Friday)

For Advertisement

[Click Here](#)

for more details

Details

Post Code	Name of the Post	No. of Posts
01	Junior Secretariat Assistant (Stores & Purchase)	01 Post [SC - 01]
02	Junior Stenographer	01 Post [OBC - 01]
03	Junior Stenographer	01 Post [EWS - 01]

Important Instructions to the Candidate

- Please read the Advertisement Carefully. Applications are to be submitted on-line only. No other form of application will be entertained.
- Candidates are advised to note down the Registration ID and login credentials till the process of Advertisement is complete. further queries on this will not be entertained
- Candidates should note that they can register with email only once. Duplicate entries with same email is not allowed. It is advised to have a working email.
- [Click here](#) for Photograph and Signature requirement

Step1: Registration & Login

New Registraion

Email Id

Password

Confirm Password

Already have account? [Click Here](#)

Login to Your Account

Email Id

Password

Don't have account? [Create an account](#)

Step2: Primary Details

Primary Details

Name(as per SSC records)	<input type="text" value="A XXXXXXX XXXX"/>
Name(Ever changed)	<input type="text" value="No"/>
Father's Name	<input type="text" value="F XXXXXXX"/>
Mother's Name	<input type="text" value="M XXXXXXX"/>
Date of Birth	<input type="text" value="19-02-1998"/>
Age	<input type="text" value="26 years 10 months 8 days"/> <small>As on 27-12-2024</small>
Place of Birth	<input type="text" value="Hyderabad"/>
State belongs to	<input type="text" value="Telangana"/>
Citizenship	<input type="text" value="Indian"/>
Gender	<input type="text" value="Male"/>
Religion	<input type="text" value="Hinduism"/>
Mother tongue	<input type="text" value="Telugu"/>
Are You Person with Benchmark Disability (More than or equal to 40%)?	<input type="text" value="No"/>
<input type="checkbox"/> a) Blindness and low vision <input type="checkbox"/> b) hearing impairment <input type="checkbox"/> c) loco motor disability or cerebral palsy	
Note: The candidates are requested to check the functional requirements of the posts in the advertisement and accordingly advised to proceed further.	
Category	<input type="text" value="OBC(Non Creamv Laver)"/>
Caste Certificate issued date	<input type="text" value="20-05-2024"/>
Are you Ex-Servicemen?	<input type="text" value="No"/>
Length of service in Armed Forces	<input type="text" value="Years-Months-Days"/>
Are you permanent Government/Autonomous Bodies/ Semi Government organization/ Public Sector Undertaking employee?	<input type="text" value="No"/>
If Yes, details of the Organization, Post held	<input type="text"/>
Are you CSIR Employee?	<input type="text" value="No"/>
If yes, the name of Institute/lab	<input type="text"/>
Marital Status	<input type="text" value="Single"/>
Address of Correspondence	<input type="text" value="1-50, XXXXX, XXXX XXX, XXXX City, XXXXXXXX .509215"/>
Permanent Address	<input type="text" value="1-100, XXXXX, XXXX XXX, XXXX City, XXXXXXXX .509220"/>
Email id	<input type="text" value="test.xxxx@outlook.com"/>
Secondary Email id	<input type="text" value="xxxxxx@outlook.com"/>
Mobile Number	+91 <input type="text" value="9999999999"/>
Alternative Mobile Number	+91 <input type="text" value="9999999999"/>
Any relative in CSIR (If Yes pl. give name,post,Lab/Instt. of posting, relationship)	<input type="text" value="Yes"/>

Name of relative	Post	Lab/Instt. of posting	relationship	
<input type="text" value="Dr. X XX XX"/>	<input type="text" value="Scientist"/>	<input type="text" value="CSIR - XXXX"/>	<input type="text" value="Uncle"/>	<input type="button" value="Delete"/>

Step3: Select Post Code

Status of Application for the post(s)

Primary Details	Submitted (view)			
Select Post Code	<input type="text" value="Select Postcode"/>			
<input type="button" value="Submit"/>				
Application No	Post Name	Online Payment	Other Details	Print/View

Primary details successfully Submitted

Status of Application for the post(s)

Primary Details	Submitted (view)			
Select Post Code	<input type="text" value="Select Postcode"/>			
<div style="border: 1px solid #ccc; padding: 5px; margin-top: 5px;"><p>Select Postcode</p><p>[SC] Junior Secretariat Assistant (Stores & Purchase)</p><p>[OBC] Junior Stenographer</p><p>[EWS] Junior Stenographer</p></div>				
Application No	Post Name	Online Payment	Other Details	Print/View

Primary details successfully Submitted

Status of Application for the post(s)

Primary Details	Submitted (view)			
Select Post Code	<input type="text" value="Select Postcode"/>			
<input type="button" value="Submit"/>				
Educational and Employment details	Click here			
Upload Certificate details	Click here			
Application No	Post Name	Online Payment	Other Details	Print/View
<input type="text" value=""/>	Junior Stenographer [OBC]	Click here for Online Payment	Click Here	---

Post Code Applied

Step4: Educational and Employment Details

EDUCATIONAL QUALIFICATION									
S.NO.	Qualification	University/Board	Discipline/Stream	Subjects Studied/Thesis Topic	Medium of Examination	% of Marks <small>CGPA / SGPA must be converted into percentages</small>	Date of Passing (DD-MM-YYYY)	Remarks <small>(1st/2nd Class, 1st Class with Distinction, University top etc)</small>	Mode of study
1	10/SSC	Andhra Prad	SSC	Maths, science	English	80	25-03-2008	1st Class with Distinction	Regular
2	HSC	IBAP	MPC	MPC	English	70	15-03-2010	1st Class	Regular
3	UG	MGU	B.sc Con	MECA	English	83	06-06-2013	1st Class with Distinction	Regular
4	PG				select		dd-mm-yyyy		select
5	Diploma				select		dd-mm-yyyy		select
6	other				select		dd-mm-yyyy		select



Scroll the bar and fill the remaining fields

DETAILS OF EXPERIENCE / FELLOWSHIP

Note: In case of still working, select application closing date (19-09-2024) in date of leaving field.

Note: Experience must follow Chronological Order (Old to New) * * * *

Type of Organization	Name of the Organization	Position Held	Period of Service/Fellowship		Nature of Work	Remuneration	
			From	To			
Private	Kotak Bank	Sale Execu	02-05-2021	20-07-2021	Sales	25000	Delete

The above given details are true.

Submit
Logout
Main

Step5: Upload Certificate Details

Certificates upload

(PHOTO Maximum Size should be 100 KB)

Passport-imagr.png

(SIGNATURE Maximum Size should be 50 KB)

Sign.jpg

Upload Certificates:

Testing App Document.pdf

(as a single PDF file not more than 25 MB)

- a) Birth Certificate
- b) 10th / SSC Mark-sheet
- c) 12th / HSC Mark-sheet OR equivalent
- d) UG / PG / Other
- e) NOC / Vigilance (if applicable)
- f) Caste Certificate
- g) PwBD Certificate (if applicable)
- h) Divorce deed in case of Divorcee / Death Certificate in case of widow / Judgement in case of Judicially separated
- i) Documents related to change in name, if applicable
- j) Recent OBC-Non Creamy Layer Certificate in GOI Format, if applicable
- k) If Ex- Servicemen, then upload necessary supporting document, if applicable
- l) Any other documents

I, hereby, declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action can be initiated against me.

Submit
Logout
Main

Status of Application for the post(s)

Primary Details		Submitted (view)		
Select Post Code		<input type="text" value="Select Postcode"/>		
		<input type="button" value="Submit"/>		
Educational and Employment details		Submitted		
Upload Certificate details		Submitted		
Application No	Post Name	Online Payment	Other Details	Print/View
<input type="text" value=""/>	Junior Stenographer [OBC]	Click here for Online Payment	Click Here	---

Certificates upload/other details already submitted.

Step6: Fee Payment (if applicable)

Status of Application for the post(s)

Primary Details		Submitted (view)		
Select Post Code		<input type="text" value="Select Postcode"/>		
		<input type="button" value="Submit"/>		
Educational and Employment details		Submitted		
Upload Certificate details		Submitted		
Application No	Post Name	Online Payment	Other Details	Print/View
<input type="text" value=""/>	Junior Stenographer [OBC]	Click here for Online Payment	Click Here	---

https://rectt.ngri.res.in/csmcric_jsag_jsg/files/Steps-for-online-payment-in-SB-Collect.pdf -- More Details

Candidates are required to pay an amount of ₹ 500/- Non-refundable (Rupees Five Hundred only) towards application fee (Separately for each post-code) through the link available in the online application. SC/ST/PwBD/Women/CSIR Employees/Ex-Servicemen are exempt from payment of application fee. No other mode of payment is allowed like DD, Challan, Postal Orders etc. The payment details (Receipt Number / Challan Number) are required to be mentioned at the designated place of online application before submission.

Step7: Other Details

Other Details for Junior Stenographer

Medium of **Stenography and Typing Test**

In case a candidate wishes to apply to multiple post codes of Jr. Stenographer, medium of stenography and typing test should be same for all the post codes.

Challan/ Receipt Number:


Challan Date

Step8: Final Submission - Print/View

Status of Application for the post(s)

Primary Details	Submitted (view)			
Select Post Code	<input type="text" value="Select Postcode"/>			
	<input type="button" value="Submit"/>			
Educational and Employment details	Submitted			
Upload Certificate details	Submitted			
Application No	Post Name	Online Payment	Other Details	Print/View
<input type="text" value=""/>	Junior Stenographer [OBC]	Click here for Online Payment	Submitted	Print/View

Data Updated Successfully



Click on 'Print/View' button to view and take the application print out.

'Print/View' button is only visible after submitting the Educational Details and certificate details and payment details.